FIE steering meeting ASEE, June 12, 2005

2008 presentation by Union (possible 2009)
   Package supplied by site team
   Union College, Saratoga Springs, NY
   October timeframe
   3 hrs N NYC
   Albany airport 30 minutes.
   Prime hotel 220 rooms
   Courtyard hotel near by

2008 presentation Xavier
   Oct 08 – 11, 2008
   Fairmont Hotel, under $ 200/rm
   No one from Xavier there for presentation
   Discussion toward asking for presentation and possible 2009 site
   Room cost does not appear to be a major issue

FIE Reports
   2004 (Savannah)
     Positive feedback
     Drop in attendance
     Broke even (< $ 200 per society)
     Relatively large # of no shows (10 %) and no $$ paid by authors accepted
     for presentation and included on CD(13)
     Microsoft not involved
     Xilinx do not pay for sponsorship and dropped out of exhibit one week
     before conference
     KUCE and IEEE-CS rates per attendee have increased

   2005 (Indianapolis)
     380 full papers and WIPs submitted
     721 abstracts, accepted 66 accepted and not submitted
     Banquet Friday NOT Saturday
     HP tech support not happening
     Some HP equipment will be given away
     CASEE some concern especially for time commitment and different hotel
     may reduce rooms used at FIE hotel
     No wireless in rooms
     Three universities making donations includes exhibit space and named
     sponsorship of reception
     Produced some draft guidelines on-line (further discussion by steering
     committee will be conducted before posting on FIE web site)
2006 (San Diego)

Question about research vs. education vs. innovation in call for papers
Saturday – Tuesday

Proposing no awards banquet

Monday night receptions and award presentation

Present FIE awards (Dasher, Plants, Schmitz) at plenary

Need to look at conference registration vs. meals

Encourage Mexico participation

Site to go live in June 2005 but links not active until after FIE 2005

2007 (Milwaukee)

Oct 10 -13 [Wed – Sat]

Hotel under IEEE CS contract

Rate $ 135/rm

Good response from university

Schedule for university planning meeting in early summer (2005)

? AV providing

? support for sponsorship

? support from Regents (Trustees)

Looks like sponsorship from local corporations

Looks like only meeting in hotel, 1920 vintage

Reception possible Thursday (or Friday) at Art museum

Need program chair reps

New society FIE steering members

New ERM = [Tim Skvarenina leaving]
New IEEE-ED = [Ted Batchman leaving]
New IEEE-CS = [Ann Gates leaving]

Need society FIE program chair reps at least three years out

CASEE discussion (Ted Batchman)

Agreement prepared for New faculty fellows sponsorship of 5 ($ 5000)
IP defined

Should have contact rep from CASEE and FIE host for each conference program

ERM signed, IEEE-CS signed, IEEE-ED will be discussed Monday 6/13

Need to clearly discuss and define guidelines for “not interfering with FIE”

Need to look closely at CASEE and FIE focus and format as program grows

General FIE MOU not signed and may let go without further discussion and getting it signed
Awards (Joe Hughes)

- What is status of discussion from ERM, IEEE-ED, IEEE-CS
- Are registrations paid for winners?
- Method of awarding?
- Costs for awardees attendance?

*Adjourned open meeting at 12:10 until 2:30 for exec session*