

## **FIE steering 10-19-05**

Start meeting at 6:30

### **FIE 2004 [Joe Hughes]**

Waiting for IEEE CS to send finalized report approval

### **FIE 2005 [Bill Oakes, Dave Voltmer, Charlie Yokomoto]**

General comments about conference – keynote speaker (Tina Seelig, Executive Director Stanford Technology Ventures Program, Stanford University)

392 papers + panels

9 tracks Friday PM and Sat AM

Friday all tracks (3<sup>rd</sup> session) only WIPs, other WIPs spread throughout other sessions

620 registration Wednesday PM

Multipage hand-out on processes for FIE conferences provided and briefly discussed

Some discussion on ratios of accepted vs finalized with respect to goals/objectives/attendance from abstract to publication – how does/could it impact size, is it better to be more selective, should re-submitted papers be re-checked by reviewers were some of the major points discussed but no specific decision reached

Some HP equipment being given away throughout conference

\$ 45 k in corporate and university sponsorship

### **FIE 2006 [David Hayhurst, Susan Lord]**

Handout listing committee members

Conference plans are on track and on schedule

Hoping for good attendance from Mexico

Saturday – Tuesday conference

No banquet but enhanced reception

Speaker contacted but waiting for confirmation before announcement

\$ 495 registration fee requested [discussion to occur in exec session]

Aiming for \$ 30 k+ sponsorships

Provided a list of items that may need to be addressed by steering committee

Basically “Where are we now and where do we want to go?”

Steering committee strongly endorsed general chair and program committee making any decisions on paper session assignment (especially moving one or more papers after initial session assignments)

Requested steering committee direction and support on some web related issues

Papers, deadlines, shut down system, etc. [Jane Prey will discuss with Dan Budny]

How will awards be handled without having a banquet? Still under development

### **FIE 2007 [Russ Meier]**

Delay for Saturday presentation

### **FIE 2008**

No input from Union

### **FIE 2009**

Need locations for 09 – Suggestions T A & M [09], UVa [10], OK [11]

**Awards** [addressed by Joe Hughes]

What are “conference” awards

What should be attached to award? - \$\$, registration, etc.

Awards “process”

How does it relate to sponsoring society(ies)

Discussion and material from ASEE meeting will be provided by Saturday session (D J Moore)

**Sat AM meeting 8 AM**

## FIE 2004

Reviewed 2004 data approx \$ 348 surplus

Still waiting for “official” close notice from IEEE-CS

Discussion of \$ 15 k from three societies needs to be identified even though the KUCE is effectively floating the \$ 15 k. Important to keep info in system to show that the fee is actually part of the sponsoring of conference.

**Society reps will notify the societies that the current process is for KUCE to cover \$ 15 k not to receive a check from each society.**

Brief discussion of MOU (currently signed by IEEE but not ASEE) [Bill Oakes and Ann Gates will investigate any other options. Will report at ASEE meeting]

## FIE 2005

\$ 20 k supplies possible

620 ± attendees

Maintaining “no-shows” list

## FIE 2006

Investigate reviewer list, resign up each year

Have reviewer list from 05 who did not respond – send a note Dan Budny for list of non-reviewers

Discussion of increase in budget costs

Need to look at possibility of HP program in conjunction of FIE

Steering committee will address comp numbers

What are “real” comps?

Should award presenters be included?

## 2007

Noted various program co-chair names

**Need IEEE-CS co-chair name by 12/1/05**

Hotel seems OK now but was a problem

Needed more info on room usage etc.

Raise room rate -- \$ 149

Possible change in hotel – decision to stay with current

**Need feedback on registration fee for contracts need by 12/1**

**Need feedback by 12/1/ for banquet**

## 2008

Moving OK

Good support from campus etc.  
Tours being discussed such as to GE R&D facility  
Rooms around \$ 159  
Get publicity out soon

Site for 2009 (TAMU), 2010 (UVa, VT), 2011, (U OK) – request presentations for June

**Executive session at 9:45**

2006 conference related fees

Move that they re-check meal and related costs and investigate possibility of reducing registration fee. 4 – 3 respond by 12/1

2007

Banquet at discretion of chair, look at results of 06 but the steering committee indicates the banquet does provide some continuity and value.

Look at KU related items from FIE publications

Ended 10:10